

Name: Bridgette Blake		Grading Quarter: 3	Week Beginning: January 6, 2025
School Year: 2024-2025		Subject: Business Operations 2	
Monday	Notes: No School - Professional Development	Objective: Lesson Overview:	Academic Standards:
Tuesday	Notes:	Objective: Students will learn the requirements of the course. Lesson Overview: <ul style="list-style-type: none"> Syllabus 	Academic Standards:
Wednesday	Notes:	Objective: Students will review Microsoft Office to prepare for certification exam. Lesson Overview: <ul style="list-style-type: none"> Microsoft Office Certification Review 	Academic Standards: 1.0
Thursday	Notes:	Objective: Students will review Microsoft Office to prepare for certification exam. Lesson Overview: <ul style="list-style-type: none"> Microsoft Office Exam 	Academic Standards: 1.0
Friday	Notes:	Objective: Students will explore real estate and asset acquisition. Lesson Overview: <ul style="list-style-type: none"> Real Estate Acquisition simulation. 	Academic Standards: